

TERMS AND CONDITIONS

1. Payments are required 18 days before the start of class. Payments may be made by credit card (Visa or MasterCard), money order, agency check or agency purchase order. **NO PERSONAL CHECKS ARE ACCEPTED.** Please make your money order, agency check or purchase order payment for US \$595.00 payable to: **The Alpha Group**. Send your payment to The Alpha Group, Attn: Diana Olson, P.O. Box 8, Montclair, CA 91763. Payments may be made by credit card by completing the credit card information requested below.

2. **Students who have not confirmed their attendance with their payment cannot be admitted to a course.** You may cancel your enrollment in any course provided you inform the Alpha Group of your need to cancel before the 18-day cut-off period. After the 18-day cut-off period, NO REFUND will be issued. However, anyone can substitute for you. No Shows: If you fail to attend the course for any reason you will not be eligible for any refund.

3. For any questions concerning the registration process, please call The Alpha Group at (949) 600-5196 Monday through Friday from 8:00 AM to 5:00 PM Pacific Time.

To complete the registration process, please check the box on the previous page next to the terms and conditions link to acknowledge that you have read and agreed to the above instructions.